

# WEBSITE PRIVACY POLICY

## **VISITING OUR WEBSITES**

We collect standard internet log information and basic details of visitor behaviour. We do this so that we can monitor and improve our website and services. We collect this information in a way that does not personally identify anyone. If we do want to collect personally identifiable information through our website we will make it clear that we are doing so and will explain what we intend to do with the information you provide.

When you visit our site, we will automatically collect the following information:

- your IP address
- geographical location
- browser type
- referral source
- length of visit
- number of page views

The source of the usage data is Google Analytics.

## **USE OF COOKIES ON OUR WEBSITE**

Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site. By using our website and agreeing to this policy, you consent to our use of cookies in accordance with the terms of this policy.

## **DATA PROTECTION**

The TrustOn is a data controller under the Data Protection Act. We will process personal information you have supplied to us in accordance with that Act and only for the purpose for which it is collected. We process personal information for the purposes of:

- vetting in the private security industry
- to maintain a private register of licence holders
- to maintain a private register of keyholdings, mobiles and alarm response
- to inform you about TRUSTON and its activities
- to answer client enquiries, and
- to undertake other functions as required to provide our services



We may receive information about you from others or we may give information to them. If we do, it will only be as the law permits:

- to prevent or detect crime
- to protect client property
- to check the accuracy of information you supply, or
- where we are required to by court order or legislation.

As a data subject, you have the right to ask for a copy of information we hold about you and to ask for any inaccuracies to be corrected.

### **WHAT HAPPENS WHEN I LINK TO ANOTHER SITE**

www.TrustOn.co.uk contains links to other websites, both those of government departments and of other organisations. This privacy policy applies only to our site, so you should always be aware when you are moving to another site and read the privacy statement of any site which collects personal information. We do not pass on any personal information you have given us to any other site.

### **EMAIL NEWSLETTER**

To help us monitor and improve our e-newsletter we may gather statistics around e-mail opening and clicks using industry standard technologies. Any collected data and e-mail addresses will not be used, shared, sold or rented in any shape or form.

### **CHANGES TO THIS POLICY**

If this privacy policy changes in any way, we will place an updated version on this page. Regularly reviewing this page ensures you are always aware of what information we collect, how we use it and under what circumstances, if any, we will share it with other parties.